

ALPHA PHI FOUNDATION

COMMUNITY CONTRIBUTIONS POLICY – COLLEGIATE CHAPTERS

Purpose

Alpha Phi Foundation's Community Contributions Program allows Alpha Phi collegiate chapters that hold philanthropic events to request up to 50% of their philanthropic monies raised be designated to a chapter-specific fund, specific Foundation program or local non-profit partner. This program allows a chapter to suggest funding for a local organization that is aligned with the mission of the Foundation, while still allowing the chapter to receive full philanthropy credit from Alpha Phi Foundation. The final use of philanthropic monies remains the sole purview of Alpha Phi Foundation, a 501(c)(3) organization.

Policy

1. Requests for community contributions must be received by the Foundation no later than 30 days in advance of the fundraising event, as requests must be pre-approved.
2. If a chapter elects to suggest a qualified local 501(c)(3) organization through the Community Contributions program, that partner must have a mission that is in alignment with the mission of the Foundation. Our mission is to support scholarship, leadership, members in crisis and our philanthropic focus is women's heart health.
3. Examples of an aligned partner might include but are not limited to hospitals with a cardiac unit, clinics or the like that support heart healthy lives including Girls on the Run, and organizations that develop and empower women.
4. Requests for distribution of approved contributions must be received by the Foundation no later than 45 days after the event and in the same fiscal year as the fundraising event. NOTE: Distribution requests can only be fulfilled if the event philanthropy monies have been received in full by the Foundation.
5. Options a chapter may request when applying for a Community Contributions grant:
 - a. 50% designated to a specific Foundation program e.g. Forget Me Not Fund, women's heart health, heritage or scholarship, with the remaining 50% going to the Foundation unrestricted fund. There is no cap.
 - b. 50% to a Chapter's AED (assuming it is not yet funded) with the remaining 50% going to the Foundation unrestricted fund. There is no cap.
 - c. 50% to an approved, mission-aligned 501(c)(3) organization with the remaining 50% to the Foundation unrestricted fund.

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6. Special circumstances
 - a. In the unfortunate event of a campus tragedy or natural disaster, a chapter may request to have a one-time only, Special Circumstances Community Contributions award be made. Approval of this one-time only Special Circumstances request shall be at the sole discretion of the Executive Director.
 - b. Chapters with chapter-specific scholarships may request a special, one-time only designation of philanthropy monies raised into this scholarship. Such requests will need to be considered by the Foundation Board of Directors on an individual basis.
7. Future consideration
 - a. The Community Contributions program is reviewed on an annual basis and changes may be made at any time, to ensure the best interest of the Foundation and its donors are being met.

Effective July 1, 2016